

Job Description

Level 1 Teaching Assistant

Salary	Lincolnshire County Council Grade 3 (term-time only, pro-rata)
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Job Description
<p>Job purpose:</p> <ul style="list-style-type: none"> To work with individual/groups of young people who have special or particular needs; often Social, Emotional and Mental Health needs, as directed by the class teacher. To provide support to senior leadership team/whole school, with a range of child centred activities in order to promote child development and learning.
<p>School Related:</p> <ul style="list-style-type: none"> Act in accordance with academy policies and procedures and relevant legislation, particularly in relation to child protection and behaviour management; including Team Teach and Restorative Practice Assist with the planning and preparation of activities, and in the delivery of local and national initiatives e.g. literacy and numeracy strategy Participate in the preparation of the classroom Monitor children's needs and reporting these to a designated person Keep records as required by the school Have familiarity with all relevant pupil profiles, risk assessments and positive handling plans <p>Child Related:</p> <ul style="list-style-type: none"> Promote development and learning (physical, emotional, educational and social). Foster growth, self-esteem and independence, observe and record development Support those with special educational needs Carry out reasonable daily personal care/hygiene duties and administer basic first aid Assist with the movement of children in and around the school Support the young people when in the moment of crisis, ensuring the safety of the individual, peers and staff is priority Show all the young people 'Unconditional Positive Regard', every single day <p>Supervision of people:</p> <ul style="list-style-type: none"> No direct line management responsibilities but is required to occasionally demonstrate duties, give advice and guidance to employees, students or trainees <p>Creativity and Innovation:</p> <ul style="list-style-type: none"> Required to be creative when assisting with planning of activities <p>Contacts and Relationships:</p> <ul style="list-style-type: none"> Direct contact with children and their parents/carers, other employees at the school. Liaise with other professionals under the supervision/guidance of the teacher <p>Discretion:</p> <ul style="list-style-type: none"> The post holder must act in accordance with school policies and procedures and relevant legislation, particularly in relation to child protection and behaviour management
<p>The post holder may be required to perform duties other than those given above. These may vary from time to time without changing the general level of responsibility.</p>



Person Specification
Level 1 Teaching Assistant

Attributes	Essential	Desirable	Evidence
Education and Training Attainments		<ul style="list-style-type: none"> ● Team Teach certified ● GCSE or equivalent in Maths, English or equivalent level of competency 	Interview Application
Skills and Abilities	<ul style="list-style-type: none"> ● The ability to communicate effectively with children and adults ● Be able to empathise with children and work as part of a team ● Be able to demonstrate 'unconditional positive regard' ● Good oral and written communication skills ● Ability to work effectively as a team member ● Versatility, Creativity & Resilience 		Interview Application
General and Special Knowledge		<ul style="list-style-type: none"> ● Experience of working within an educational setting ● Experience of working with young people with social, emotional and mental health needs 	Application Certificates
Additional Factors		<ul style="list-style-type: none"> ● Prepared to travel across multiple sites 	Interview Application

